

## ANALYTICAL SERVICES REQUEST FORM

This form is used to notify the laboratory of the samples you are sending. This is critical when you have a large batch of samples or tight turnaround times for results. Please be sure to provide as much information as possible to ensure your deadlines are met. iATL also recommends sending a chain of custody (COC) form with all samples submitted. There are several ways to submit this form, fill out the form electronically and use the submit button below, fax the form to us at 856-231-9818, or email the form to [info@iatl.com](mailto:info@iatl.com).

*\* Required Field*

Today's Date\*: \_\_\_\_\_ Project Name: \_\_\_\_\_

Company\*: \_\_\_\_\_ Contact Person\*: \_\_\_\_\_

Phone\*: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email\*/Fax: \_\_\_\_\_

	Matrix Type	Quantity	RESULTS DUE* (DATE / TIME)
PCM	_____	_____	_____
PLM	_____	_____	_____
TEM	_____	_____	_____
LEAD	_____	_____	_____
IAQ	_____	_____	_____
Other	_____	_____	_____

TURNAROUND TIME\*: 10 Day \_\_\_ 5 Day \_\_\_ 3 Day \_\_\_ 2 Day \_\_\_ 1 Day \_\_\_ 12 Hr \_\_\_ RUSH \_\_\_

DATE / TIME SAMPLES ARRIVING\*: \_\_\_\_\_

SAMPLE SHIPMENT METHOD\*: FedEx \_\_\_ UPS \_\_\_ USPS \_\_\_ Courier \_\_\_ Hand Delivery \_\_\_ Drop Box \_\_\_

SPECIAL REPORTING INSTRUCTIONS: \_\_\_\_\_

[iATL COC and Sample Logs are available on website]

iATL STAFF INITIATING REQUEST: \_\_\_\_\_

ACKNOWLEDGED BY: \_\_\_\_\_