

# ANALYTICAL SERVICES REQUEST FORM

Use this writable PDF document to let the laboratory know that you'll be sending us samples for analysis. This is critical when you have either a large batch of samples being submitted or when you're requesting a tight turn around for results. Please provide us with as much information as possible. You have some choices in sending us the information. You can **SUBMIT** the form by printing and **FAXing** it, by hitting the envelope icon on your PDF toolbar, by simply right clicking and emailing us at [login@iatl.com](mailto:login@iatl.com), or just hit the "email iATL" button below. Thanks again for the opportunity for us to provide your analytical services!

\* Required Field

Today's Date\*: \_\_\_\_\_

Customer\*: \_\_\_\_\_

Telephone\*: \_\_\_\_\_

E-Mail / Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Key Contact Person\*: \_\_\_\_\_

Project Name: \_\_\_\_\_

	<u>Matrix Type</u>	<u>Quantity</u>	<u>RESULTS DUE*</u> <u>(DATE / TIME)</u>
PCM	_____	_____	_____
PLM	_____	_____	_____
TEM	_____	_____	_____
LEAD	_____	_____	_____
IAQ	_____	_____	_____
Other	_____	_____	_____

TURNAROUND TIME COMMENTS\*: 10 Day \_\_\_\_\_, 5 Day \_\_\_\_\_, 3 Day \_\_\_\_\_, 2 Day \_\_\_\_\_, 1 Day \_\_\_\_\_, 12 Hr \_\_\_\_\_, RUSH \_\_\_\_\_

DATE / TIME SAMPLES ARRIVING\*: \_\_\_\_\_

SAMPLES ARRIVING BY (Method) \*: FedEx \_\_\_\_\_, UPS \_\_\_\_\_, USPS \_\_\_\_\_, Courier \_\_\_\_\_, Hand Delivery \_\_\_\_\_, Drop Box \_\_\_\_\_

SPECIAL REPORTING INSTRUCTIONS: \_\_\_\_\_  
[iATL Chain of Custody and Sample Logs are available to download and submit electronically]

REQUESTED BY: SC / RS / OTHER \_\_\_\_\_

ACKNOWLEDGED BY: \_\_\_\_\_

Federal Express	800-463-3339	Acct. # 1114-3595-2
United Parcel (UPS)	800-742-5877	Acct. # 3360035666
Airborne	800-247-2676	
US Postal Service	800-222-1811	
Diamond Courier	800-959-0050	Acct. # 99721
Heaven Sent	609-663-9111	Acct. # X00698
	215-545-9100	
Phoenix Express	800-220-2434	
Delta Dash	800-638-7333	
Delta Baggage	215-492-3636	
Claim (PHL)		
USAIR PDQ (PHL)	610-362-7234	

Airbill No.: \_\_\_\_\_

Airline: \_\_\_\_\_

Flight No.: \_\_\_\_\_

Arrival Time: \_\_\_\_\_